ALDEEN FOUNDATION

PRIVACY POLICY

Last Updated: March 24, 2017

We want you to feel comfortable knowing what happens with the information you provide to Aldeen Foundation. We provide this Privacy Policy to inform you, the user, about the procedures and policies that govern the collection, use, sharing, and disclosure of your information in connection with Aldeen Foundation’s Services. The security of personal information about our users is a priority to us. We protect this information by maintaining safeguards (such as encrypting your password). We receive your information either from you provided to us through our website or from an educational institution that has provided information about you as a result of our request. Regardless of the country that you reside in or create information from, your information may be used by us in the United States or any other country where we operate.

By accepting our Privacy Policy and Terms of Service (collectively, "our Policy") during registration, you consent to our collection, transfer, manipulation, storage, disclosure, and other uses of your personal information ("your information") as described in this Privacy Policy. Further, by using the Service, you understand and agree that we are providing a platform for you to post content, including photos, comments, and other materials (collectively, "User Content"), to the Service and to share User Content in accordance with our Policy. Our policy applies to all users and others who access the Services ("Users").

All the definitions contained in the Terms of Service apply to the Privacy Policy.

If you have any questions regarding this Privacy Policy or our collection and use of information, please contact us at arpinfo@aldeenfoundation.org.

Collection and Use of Your Information

Information you provide to us directly:

1. Registration: When you create an account on the Aldeen Foundation website for use of the ARP software, you will be asked to provide us with your full name, home or mailing address, email address, username, password, in addition to other school specific details. When you create an account on the Aldeen Foundation website for our Online Teacher Training Program, you will be asked to provide us with your full name, home or mailing address, email address, username, password, in addition to other application specific details.

2. User Content: You may post User Content that you generate, which may include, text, photos, and other materials, which will be posted in our online forum in the case of our Online Teacher Training program, or in accordance with the preferences you select in the case of our ARP Program.
3. Communications with us: You may choose to communicate with us via email. All emails and associated User information that is sent to us may be archived for a time period at our sole discretion

**Information kept in Log Data:** Aldeen servers are set up to automatically record information created by your use of our Services (hereinafter referred to as "log data"). Log data may include information such as your IP address, mobile carrier, UDID numbers, location, device specific information (including User Content). Other user actions, including but not limited to, your interactions with our website, may also be included and stored as log data. We will never hold log data after you have deleted or deactivated your account, without at the very least removing any common account identifier (such as your name, IP address, or email address), for more than 18 months. We reserve the right to hold log data as long as your account has not been deleted or deactivated through Aldeen’s formal deletion/deactivation process (see the second paragraph under "Additional Policy Information" below).

**Third-Party Service Providers:** Aldeen may use a variety of third-party services to help provide and Services and to help us understand the use of our Services. These third-party service providers may collect information sent by your browser as part of a web page request, such as cookies or your IP address.

**Sharing and Disclosure of Your Information**

**Preservation or Disclosure of Information in Law or Harm:** Aldeen will not share your private personal or non-personal information with any other parties, with the exception of our website and software developers and only for the purposes of constructing, developing or improving Aldeen’s website and/or software programs. Nonetheless, we reserve the right to preserve and/or disclose your personal information if we believe, in our sole discretion, that such disclosure and/or preservation is reasonably necessary to comply with a law, legal request, or regulation; to protect the safety of any person; to address fraud, security or technical issues; or to protect Aldeen’s rights or property.

**Disclosure of Information in the event of Business Transfer:** In the event that Aldeen is involved in a merger, bankruptcy, acquisition, reorganization or sale of assets, your information may be sold or transferred as part of that transaction. The covenants in this Privacy Policy will apply to your information as transferred to the entity that results from that transaction.

**Disclosure of Information to Service Providers:** Aldeen may engage certain trusted third parties to complete functions and provide certain services to us. In doing so, we may share your information with these parties, but only to the extent necessary to perform these functions and provide such services, and only in accordance with the covenants and obligations of this Privacy Policy.

**Additional Policy Information**
**Accessing and Updating your personal information:** Once Aldeen receives the personal information you provided to us and associated with your account, that information is stored and used by Aldeen in accordance with this Privacy Policy.

As a registered user of our ARP software, you may access and update that information by visiting the account section within member’s area of the Aldeen website. Students users accessing the ARP program through a school coordinated program will be able to change their password only. Teachers of student users are limited to changing their own respective password and the information of their student users only. School administrators have the authority to change the school profile and individual student profiles.

Teachers participating in our Online Teacher Training programs may update their information via email to Aldeen. Teachers will need to input new information for each new course a teacher applies for and enrolls in.

**Deactivation and Deletion of Account:** Aldeen Foundation in its sole power and discretion can deactivate or delete any account of any User. Upon written request to Aldeen, a deactivated account can be reactivated.

**Our Policy toward Children:** Our ARP software is directed to people under the age of 13 only to the extent people under the age of 13 are participants in an Arabic Reader Program coordinated through an educational institution. Any person using these services that is under the age of 13 should do so only with a designated student account as provided by the student’s educational institution. If you become aware that your child has provided us with personal information without your consent, please contact us at arpinfo@aldeenfoundation.org. Our Online Teacher Training Program and all other Aldeen services are not directed to people under the age of 13. Aldeen does not knowingly collect personal information from children under the age of 13. If we become aware that a child under 13 has provided us with personal information, we shall take reasonable steps to remove such information and terminate the child's account.

**Changes to this Policy:** Aldeen may revise our Policy from time to time. The most current version of our Policy will always be at https://aldeenfoundation.org. The most current version of the policy will govern our use of your information. If we make a change to this policy that, in our sole discretion, is material, we will notify you via an e-mail to the email associated with your account or other reasonable method. By continuing to access or use the Services after those changes become effective, whether or not you are notified of immaterial changes, you agree to be bound by the revised Privacy Policy.

**Time Limitation on Claims**

You agree that any claim you may have arising out of or related to your use of the Services or relationship with Aldeen, must be filed within one year after such a claim arose; otherwise, your claim is permanently barred.

**Entire Agreement**
The Terms of Service, together with our Privacy Policy, which is incorporated herein by reference, are the entire and exclusive agreement between Aldeen and you regarding the Services, and our Policy supersedes and replaces any prior agreements (with the exception of any terms of the Pilot Testing Agreement or Membership Agreement, if any) between Aldeen and you regarding the Services. In the event of a direct conflict in terms between the Pilot Testing Agreement or Membership Agreement and the terms contained herein, the conflicting term of the Pilot Testing Agreement or Membership Agreement shall prevail. No person or company will be third party beneficiaries to our Policy.

The Services are operated and provided by Aldeen Foundation having a mailing address of 651 N. Orange Grove, Suite A, Pasadena, CA 91103. If you have any questions about these Terms, please contact us at arpinfo@aldeenfoundation.org.